

KEY SECURITY DEPOSIT

Received from (worker):.....

Of(worker address).....

On (worker telephone number).....

A Deposit Of £10.00

Paid out of hours worked (insert times) from:_____ to:_____

On:(insert date)_____

For House / Flat keys belonging to :

(Insert Client Name).....

Keys Passed to Worker above on (insert date):.....

I acknowledge receipt of the client’s keys and I promise to return them promptly when I finish working. I understand my £10.00 deposit will be returned in full upon returning the key in person to the Client.

I FURTHER AGREE AND ACCEPT THE FOLLOWING:

1. I accept that I am not allowed to post the keys direct to the Client’s address for security reasons.
2. I accept I am not allowed to write the Client’s address or telephone number on the keys or on a key ring holding the keys (or on any item near which the keys will be kept) for security reasons.
3. I accept failure to return the keys (or loss of the keys) will make me personally liable for the cost of replacement keys and / or locks.

*Client and Worker may delete any of the above conditions if they both agree to do so..